### **Instructions for Using the Teacher Tool**

This guide outlines the steps for educators to configure, run, and evaluate student sessions using the Interactive Information Literacy Assessment Platform.

#### **1. Prepare Annotation Dataset**

Before starting the session:

* Launch the Teacher Tool interface (link)
* Click **“✍️ Add New Annotation”** to create question–answer pairs. (open by default)
* Create entries. For each entry, provide:
  + A research-style **question**.  
    A model **answer** mixing accurate and inaccurate claims.
  + Highlight (optional):
    - ✅ **True claims**: Sentence(s) to be highlighted green.
    - ❌ **Misinformation**: Sentence(s) to be highlighted red.
    - 📚 **Sources**: URLs and source names for both correct and false claims.
* Select appropriate row categories(optional).
  + **Text is not highlighted** No sentences were marked as ✅ (true) or ❌ (false/misleading), leaving the entire response unannotated.
  + **True data labeled as true** All sentences marked as ✅ are factually correct and appropriately labeled.
  + **False data labeled as false** All sentences marked as ❌ genuinely contain false, biased, or misleading information.
  + **Source link mismatch** One or more source URLs do not match the named sources or the claims they are intended to support.
  + **Good source linking** Source URLs and names are correctly matched and appropriately support the associated claims.
  + **False data appears in unhighlighted text** The answer includes false or misleading content that was **not** labeled as ❌.
  + **Source appears but is not highlighted in text** A source (URL and name) was provided, but the claim it supports was **not** annotated in the text (neither ✅ nor ❌).
* Click **“💾 Save Row”** to store the entry in the dataset.

#### **2. Review and Manage Data**

* Click **“📋 Existing Data”** to view the full dataset.
* Check if the newly added data appears in the table
* Delete one of the rows you added
* To delete a row, enter its index and press **“🗑️ Delete Row”**.
* Check if it no longer appears in the table

#### **3. Review and Manage Credibility Scores**

* Click “📊 **Source Credibility**”
* Look at the table of sources at the bottom of the page
* Pick one of the sources and change its credibility rating
  + Write the name of the source in 🔠 Source Name(if the name doesn’t exist new source will be created)
  + Select appropriate credibility rating form 🎯 Credibility Level
  + Click on Add/Update to update

#### **4. Launch Student Interface**

* Click **“🚀 Launch Student Interface”** to generate a live session link.
* Copy the provided link
* Share the link with the students

#### **5. Generate Reports**

* After copying the link, press the **“📊 Evaluate”** button.
* If you wish, you can change the coefficients
* Confirm that excel report was created (output cell)